



Actuarial Technician

National Teachers Associates Life Insurance Company (NTA Life) is a growing insurance company in the North Dallas (Addison) area that specializes in providing supplemental health insurance primarily to teachers and public sector employees. We are currently looking for an Actuarial Technician with ambition and a positive attitude to join our in-house actuarial team. This position will be responsible for Writing computer programs for special studies in Access, Excel, and Visual Basic and running and modifying existing programs such as asset shares, reserve factor development, loss ratio studies, lapse rate studies and company projections. Responsible for performing studies for rate increases and assist in implementing them, assist in completing rate filings and Annual Rate Certifications for state insurance departments. Running studies on mainframe computer and processing it into useable data. Assist in the development, setting assumptions, and pricing of new products. Assist in developing actuarial memorandum for filing new products and other actuarial duties.

Required Education, Experience, and Skills:

- At least one examination of the Society of Actuaries
- Bachelor's degree in Actuarial Science, Mathematics, or Engineering
- At least one year of relevant actuarial experience
- Strong mathematical reasoning
- Meticulous attention to detail
- Highly organized
- Strong written and oral communication skills and reading comprehension skills
- Ability to be flexible, multitask, and shift priorities on a continuing basis while meeting deadlines
- Work both independently and within a team environment
- Proficiency in the operations of PC-based systems, including Microsoft Office software

Preferred Experience and Skills:

- Two or more years of relevant actuarial experience
- Knowledge of health or life insurance industry, at least the first Loma examination
- Experience working with state departments of insurance, including New York filings
- Evidence of a strong ability to understand laws, statutes, and regulations
- Knowledge of state valuations and filing requirements
- Project management or training experience

Additional Information:

Starting salary will vary based upon the candidate's education, salary history, and relevant work experience. Our comprehensive benefits package includes paid time off, 401(k) matching contributions, health insurance, short-term and long-term disability insurance, life insurance, and much more. Office hours are flexible. Our dress code is generally business casual. Please note that the company strives to provide a healthy work environment by only hiring non-smokers.

To be considered for this position, please submit a cover letter, salary requirements, and resume to careers@ntalife.com. While not required, any familiarity with life or health insurance matters should be discussed in the candidate's cover letter. For more information about us, please visit www.ntalife.com.

Please send cover letter and resume along with salary requirements to
careers@ntalife.com